MINUTES OF THE GENERAL MEETING OF MONDAY 11th May 2009
Parents and Friends Association
Saint Mary’s Primary School
Wheelers Lane, Dubbo.

PRESENT: Craig Chapman (President), Johnine Griffith (Secretary), Justin Smith (Treasurer), John Wagner (Principal), Christine Peacock, Helen Hines, Duncan McGiness, Nigel White, Rowena Graham and Tim Deverell (Parents and Friends). Rachel Smith and Brenda Moon (Guests from Orana Credit Union Dubbo).

CHAIRMAN: Craig Chapman

MEETING COMMENCED: 1940hrs.
The President opened the meeting and welcomed everyone in attendance

TALK BY GUEST SPEAKERS
Brenda Moon and Rachel Smith were invited to address the St Mary’s Parents and Friends Association meeting with regard to the “Community Partnership Account”. The following information was given to the meeting:-
- Members of OCU may choose to nominate a recipient organisation
- The recipient organisation receives a bonus of 1% each year calculated on the average annual balance in all its supporter’s accounts.
- NO organisation or person is ever informed of who their supporters are. This is in line with the privacy act.
- Each organisation may receive statistical information on the support it has received but never personal information.
- We don’t need to do anything other than become a recipient organisation.
- We DO NOT have to open an account with OCU.
- We may choose to open an account and may nominate ourselves as the recipient organisation if we choose to do so.
- We are still eligible to apply for other grants etc offered by OCU if we become a recipient organisation.
- If we elect to become a recipient organisation we need a copy of our minutes stating our intention to become a “recipient organisation”.
- Current members of OCU can nominate a recipient organisation and it will not change their current banking details eg. Cheque book numbers, account numbers etc.

Craig thanked Brenda and Rachel for attending tonights meeting.

Brenda Moon and Rachel Smith left the meeting.

OPENING PRAYER

APOLOGIES
Apologies received: Jodie Spittles, Colin Willis and Therese Porter.

GM 09/035
MOVED: Christine Peacock that apologies as received be accepted.
SECONDED: Craig Chapman.
MOTION CARRIED.

ADOPTION OF AGENDA
The Secretary tabled the proposed Agenda for the meeting.

GM 09/036
MOVED: Craig Chapman that the tabled Agenda be adopted.
SECONDED: Johnine Griffith.
MOTION CARRIED.
ADOPTION OF PREVIOUS MINUTES
The Minutes of the General Meeting of the Committee held on the 16th March 2009 were tabled by the Secretary.

GM 09/037 MOVED: Christine Peacock that the Minutes of the General Meeting 16th March 2009 as tabled be confirmed as a true and accurate record of such meeting, with the addition of Duncan McGiness to those Present.
SECONDED: Helen Hines.
MOTION CARRIED.

BUSINESS ARISING FROM PREVIOUS MINUTES
• Bosweb Banner – Craig advised that they were offered free sponsorship and 4 people to play for free at the Golf Day. This offer was not taken up by them however it is believed that the matter has been finalised.
• Justin advised that he had not heard back from the Auditors but he thinks their main concern is the clothing pool and the fact that there is no receipts or anything for it. Justin will chase this up and advise meeting when he has some more information.
• Christine advised that all cards had been sent..

CORRESPONDENCE
Incoming:
♦ John Wagner advised that he had received an invoice from the NSW Parents Council for Annual Affiliation Fees totalling $1,251.00.

GM 09/038 MOVED: John Wagner that the P&F do as done in previous years and send a cheque for $100.00 only to the NSW Parents Council to cover Affiliation Fees.
SECONDED: Duncan McGiness.
MOTION CARRIED.

Outgoing:
♦ There was no outgoing correspondence.

To Be Sent:
○ There are no cards to be sent.

TREASURER’S REPORT
TREASURER’S REPORT as at 11th May 2009
The Treasurer tabled the Income and Expenditure Statement as at the 11th May 2009 and distributed copies to the meeting.

<table>
<thead>
<tr>
<th>Income and Expenditure Statement</th>
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<tbody>
<tr>
<td>Statement of Income and Expenditure as at 28th February 2009</td>
</tr>
<tr>
<td>Opening Balance: $5,031.98</td>
</tr>
<tr>
<td><strong>Receipts</strong></td>
</tr>
<tr>
<td>Details: Amount</td>
</tr>
<tr>
<td>Bank Interest: $9.01</td>
</tr>
<tr>
<td>Clothing Pool Sales: $275.00</td>
</tr>
<tr>
<td>Easter Raffle Proceeds: $2,997.35</td>
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<tr>
<td>Golf Day: $3,100.00</td>
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<tr>
<td>Golf Day Raffle: $699.10</td>
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<tr>
<td><strong>Total</strong> $7,080.46</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
</tr>
<tr>
<td>Details: Amount</td>
</tr>
<tr>
<td>Fun Fair: $200.00</td>
</tr>
<tr>
<td><strong>Total</strong> $200.00</td>
</tr>
<tr>
<td>Represented by:</td>
</tr>
<tr>
<td>Opening Balance CDF A/c: $5,031.98</td>
</tr>
<tr>
<td>Surplus/(Deficit) for the period: $6,880.46</td>
</tr>
<tr>
<td><strong>Closing Balance of CDF Account</strong> $11,912.44</td>
</tr>
</tbody>
</table>

Copy of the Income and Expenditure Statement as presented by the Treasurer.
- estimated bank balance as per bank statement wasn’t available.

GM 09/039 MOVED: Justin Smith that the Treasurers Report as tabled be adopted.
SECONDED: Duncan McGiness.
MOTION CARRIED.
MOVED: Duncan McGiness that a receipt book be purchased and given to the clothing pool so as to record when an item of clothing has been sold.
SECONDED: Helen Hines.
MOTION CARRIED.

PRINCIPAL'S REPORT
John Wagner addressed the meeting and distributed copies of his report. The Principal's Report addressed the following:- (full report attached to original minutes)

- Diary Dates.
- Religious Education
- National Assessment Program
- Kindergarten Enrolments 2010
- Enrolments Year 7 2010 SJC
- Pupil Free Day
- Federal Government Stimulus Package
- Federal Government Stimulus Package – School Hall
- Sport

COMMITTEE REPORTS

a) Class Parent’s Report.
Christine Peacock advised that all going well. A couple of requests had been received and these were answered with great support.

Craig enquired as to whether organising a guys night out was better to be done through the Class Parents or where? Christine advised Craig to advertise it through the school newsletter, remembering to put and RSVP on it as well. If he has a poor response then by all means seek the assistance of the class parents.

b) Social and Fundraising Committee Report.
Duncan thanked everyone for the help on the Golf Day! Special thanks to the Peacocke Family for donating the trophy.

Craig advised that he and Duncan had been speaking with John Wagner and are looking at the possibility of changing the name of Sponsor to St Mary’s Partners. We are also looking at the possibility of placing this on a page on the school web site. This may also assist in prompting new families to school community to support us as well if they are in a position to.

Term Fundraiser – “Million Dollar Scratchie Promotion”
An envelope will be sent home to each family next week. Each family will be asked to return the envelope with a Scratchie in it. Later raffle tickets will be sent home for purchase in the raffle. Details are as follows:-

18th May – envelopes go home
25th May – Tickets go home
12th June – Tickets and money dues back at school
19th June – Money to be counted at 9am by Johnine Griffith, Christine Peacocke and Rowena Graham.
24th June Raffle drawn at State of Origin evening to be held at Macquarie Inn.

Tickets will be in books of 10 and are at a cost of $1 per ticket.

Craig read to the meeting an email he received from Therese Porter, expressing concern about an objection from a local newsagency with regard to children purchasing scratchies. It was discussed and several matters came to light. Children were not and again are not asked to purchase the scratchies. Envelopes are being sent home so that the scratchies may be returned in a sealed envelope. Duncan also advised that he has spoken to the gaming office and explained the process and what were asking. Duncan advised that based on the information he provided the office had no problem or concern with what we are doing.

c) Playground Committee Report.
There was no one present from the Playground Committee to offer a report.

d) Uniform Committee Report.
There was no one present from the Uniform Committee to offer a report.
**GENERAL BUSINESS**

Books for Kindergarten.

John Wagner submitted a request from the Kindergarten teachers for the P&F to assist them in funding new levelled books for the Kindergarten classes. A price summary was submitted and a general discussion took place.

**GM 09/041**  
MOVED: Johnine Griffith that the P&F provide the $1,500 needed by the Kindergarten Teachers to provide the books as requested.  
SECONDED: Justin Smith.  
MOTION CARRIED

Nigel White spoke about Graincorp who have a scheme where they are required to donate a percentage to community groups and school. The Site is “Graincorp Foundation Program”. Nigel was look into this a little further and get back to the P&F if it was suitable.

**GM 09/042**  
MOVED: Duncan McGinness that we become establish a Community Partnership Account with OCU and become part of their register as soon as possible.  
SECONDED: Nigel White.  
MOTION CARRIED.

**GM 09/043**  
MOVED: Tim Deverell that the P&F Committee open a term deposit account with OCU for the amount of $1000.00 on the 1st July 2009, and nominate St Mary’s as its recipient organisation.  
SECONDED: Christine Peacock.  
MOTION CARRIED.

**GM 0/044**  
MOVED: Tim Deverell that the P&F actively promote the community partnership account for St Mary’s to parents and friends through the School Newsletter and on the School Web Site.  
SECONDED: Duncan McGinness  
MOTION CARRIED.

There being no further General Business the President declared the meeting closed.

MEETING CLOSED: 2130 hours

**NEXT MEETING**  
Monday 15th June 2009 @ 1930 Hours