

Dear Parents,

Re: SCHOOL REVIEW

In Term 2 (30th April/1st May) **St. Mary's School** will undergo a Diocesan School Review conducted by the Catholic Education Office. The School Review is part of the continuous school and system improvement cycle and evaluates the operation and performance of the school and identifies its strengths and also areas for improvement.

Evaluations made during the School Review will be used to provide guidance to the school in the development of its Strategic School Improvement Plan and Annual School Improvement Plans.

The School Review process involves:

1. The collection of data through a wide range of sources and relevant school documents. This includes staff self-evaluation and reflection based upon the Quality Catholic Education Framework over the last 5 years.
2. The use of School Satisfaction Data collected via electronic surveys (distributed in Term 2).
3. An onsite visit by a panel of personnel from the Catholic Education Diocese of Bathurst. This process includes focus group interviews, a review of curriculum documents, examination of teaching programs and student work samples, and clarification of evidence of compliance.
4. The compilation of a report on the school's operation and performance and directions for focus in both the Strategic and Annual Improvement Plans.

Parent input - Surveys

Parent input into the process is greatly valued and is gathered via the online satisfaction survey completed annually and distributed early in Term 2. This survey, as you know, provides you with an opportunity to give us feedback across a broad range of areas so that we develop a clear understanding of where the school has come from, its current strengths and future development needs from your perspective. We would appreciate feedback from every family.

Parent Input - Focus Group

Parents will be invited to meet with a member of the review panel on the day of the School Review as part of a Parent Focus Group.

Thanking you in anticipation of your contribution to this important process.

Yours sincerely,

Mr John Wagner
Consultant To School