



St. Mary' s Primary School Dubbo

STUDENT LEADERSHIP PROGRAM

RATIONALE

At St. Mary' s we believe that:

- Schools have the responsibility to develop leadership skills and talents of all students.
- Student leadership is about learning to be a good leader.
- Student leadership is fostered by a healthy climate of followship, empowering followers to make right choices.
- Developing good student leaders is a life long responsibility.
- Good student leadership involves relationships that include student to student, student to staff and student to parent.
- Good leaders model the values of our school.
- All students possess leadership potential.
- The opportunity for Student Leadership should be provided to all students.
- Students learn responsibility through understanding consequences.
- Student leadership grows out of trust gained through choices of good leading behaviour.
- Leadership programs should enhance student' s understanding of an Australian Democracy.

DESCRIPTION

The Student Leadership Program is based on a Parliament Model. Student Leaders are commissioned from the senior class of the school at the commencement of each school year. Each member of Year 6 is included in the leadership program and is acknowledged as such by the privilege of wearing a School Leadership badge. All Year 6 students nominate themselves for consideration as the leader in one of the six student Leadership Ministries. The leader of each Ministry is referred to as the Minister while the Deputy Leader is referred to as the Deputy Minister. The Ministries are:

Religion
Social Welfare
Public Relations & Communication
Environment
Sport and Recreation
Playground, Health and Safety

PROCESS

1. Letter from the Principal inviting Year 6 students to complete a nomination form for selection in one of the six ministries. Students are asked to list preferences from 1 to 6.
2. Preferences considered by Principal and teachers.
3. Principal visit classes to inform students of the ministry allocation.
4. The number of students in Year 6 will be divided equally across the six Ministries. The ministry members and staff elect the Minister and Deputy Minister.
5. The Ministers and one student in each class from Kindergarten to Year 5 form the Student Representative Council.
6. Staff members support each ministry in fulfilling its duties.
7. Ministries meet at regular intervals to discuss, plan and review activities.

MINISTRY FOR THE ENVIRONMENT

STUDENT MEMBERS

Minister:

Deputy Minister:

Cabinet Members:

GOALS

- To promote and support activities that cares and preserves our environment.
- To ensure our school environment is aesthetically appealing.

Areas of Responsibility:

- Monitor Recycling Bin.
- Weekly check and distribute Lost Property.
- Present Scout Tokens/rewards for clean classrooms and areas.
- Be involved in Landcare.
- Be involved in Clean-Up Australia Schools Day.
- Maintain a garden area.
- Environment Day/Plant a Tree.
- Friday Bins/Richards waste bin.
- Check water usage eg. Leaking taps.
- Maintain Ministry for the Environment Noticeboard.
- Report at Assembly and/or Term report for Newsletter.
- Prepare Newspaper Submissions as needed.
- Conduct Weather Report.
- Organise environmental projects.

MINISTRY FOR SPORT AND RECREATION	
STUDENT MEMBERS	SUPERVISING TEACHERS
Minister	
Deputy Minister	
Cabinet Members:	
<p>GOALS</p> <ul style="list-style-type: none"> • To support and promote the sporting activities and events within the school. • To encourage other students to get involved in sporting activities. • To play a leadership role at school sports carnivals. 	
<p>Areas of Responsibility:</p> <ul style="list-style-type: none"> • Assist teachers with PSSA (eg. packing of sports' kits) and PSSA Training. • Exercise a leadership role at Swimming, Athletics & Cross Country Carnivals. • Assist with House Meetings & Chants. • Oval Roster. • Promote special sport visitors & clinics that are run out of school as well. • Maintain Ministry for Sport & Recreation Noticeboard. • Advertise student sporting achievements, results and upcoming events. • Give out "Good Sport" awards at Assembly. • Report at Assembly & Term report for Newsletter. • Sport Shed- monitor and distribute equipment. • Organise Sports Shed roster. • Be responsible for Classroom sports equipment. • Allocate times and playground areas for each Grade/ Booking system for each grade. • Promote sporting activities across the school & encourage students to get involved. 	

MINISTRY FOR PUBLIC RELATIONS AND COMMUNICATION	
STUDENT MEMBERS	SUPERVISING TEACHERS
Minister:	
Deputy Minister:	
Cabinet Members:	
<p>GOALS</p> <ul style="list-style-type: none"> • To communicate and advertise school events and activities within the school. • To promote achievements of students to the local community of Dubbo. • To promote positive relationships amongst all members of the school community. 	
<p>Areas of Responsibility:</p> <ul style="list-style-type: none"> • Maintain Ministry for Public Relations & Communications Noticeboard. • Report at Assembly & Term report for Newsletter. • Send Invitation and Thankyou notes. • Prepare messages and maintain School Sign. • Organise, set up and run School Assembly. • Publicly thank visitors to school. • Invite community leaders to speak to Year 6 students about their leadership role. • Change class displays in Front Foyer. • Contribute to “Kid’ s Section” in Newsletter. • Contribute to Book Week with Teacher Librarian. • Assist with catering on special occasions eg. Australia’ s Biggest Morning Tea. • Promote House ‘spirit’ across the school (not just at carnivals) through implementation of House Award Point System – Class House Award Chart (for positive behaviour, school work, attitude etc.), House Shield end of each term for House with most points with end of term special luncheon plus a special reward at end of year. • Production of Kid’ s Newspaper each term. • Production of school “Brag Book/ Achievement Book” to go in front office. • Write letters to parents about special days eg. Fun Fair. 	

MINISTRY FOR RELIGION	
STUDENT MEMBERS	SUPERVISING TEACHERS
Minister:	
Deputy Minister:	
Cabinet Members:	
<p>GOALS</p> <ul style="list-style-type: none"> • To promote and support the Religious activities of our school. • To value the important role of Mary in our school community. • To live out our school motto “Christ Is My Light.” 	
<p>Areas of Responsibility:</p> <ul style="list-style-type: none"> • Religious Education Resources. • Promote prayer life within the school. • Assembly prayer and music. • Altar Servers. • Prepare school displays for special days eg St Patrick’ s Day. • Liaise with Religious Education Coordinator to assist with Liturgies, School Masses, and Mission Days. • Meet with the Religious Education Coordinator/ School Chaplain once a term. • St Vincent de Paul - Blanket Day. • Assist with formulation of St Mary’ s School Song & Prayer. • Coordinate community visits eg. Lourdes Hospital & Ozanam Village. • Maintain Ministry for Religion Noticeboard. • Report at Assembly & Term report for Newsletter. • Prepare Newspaper Submissions. 	

MINISTRY FOR SOCIAL WELFARE	
STUDENT MEMBERS	SUPERVISING TEACHERS
Minister:	
Deputy Minister:	
Cabinet Members:	
<p>GOALS</p> <ul style="list-style-type: none"> • To support and care for members of our school community. • To raise awareness of our social responsibility to help others. • To promote justice, compassion and equality within our school and the wider community. 	
<p>Areas of Responsibility:</p> <ul style="list-style-type: none"> • Assist and promote “Buddy System” with Year 6 & Kindergarten - assist with timetable of activities. • Coordinate Fundraising Activities eg. Year 6 fundraising for Canberra Excursion, Jump Rope for Heart, Red Nose Day, Daffodil Day. • Welcome Visitors and new students to our school. Cabinet member visit class and induct student into our school. • Write and send a ‘Welcome Card’ to new families. • Send card to families/students/staff for special occasions, events, and congratulations eg. Birth of baby, goodbye and good luck, sympathy. • Community involvement eg. Anzac Day, Remembrance Day, Grandparent’ s Day, Father’ s Day, Mother’ s Day. • Assist with School Dances. • Maintain Ministry For Social Welfare Noticeboard. • Report at Assembly & Term report for Newsletter. • Prepare Newspaper Submissions as needed. • Mother’ s Day & Father’ s Day - help kindergarten students make something special. • Assist with Fun Fair & school excursions. 	

MINISTRY FOR PLAYGROUND, HEALTH & SAFETY	
STUDENT MEMBERS	SUPERVISING TEACHERS
Minister:	
Deputy Minister:	
Cabinet Members:	
<p>GOALS</p> <ul style="list-style-type: none"> • To ensure our school playground is clean and safe. • To support and promote playground activities that are safe, fun and inclusive to the needs of all students. • To promote the health and safety of all students. 	
<p>Areas of Responsibility:</p> <ul style="list-style-type: none"> • Coordinate lunchtime activities eg. games, passive play area, indoor games - chess, draughts, connect 4 etc. • Weekly Safety Inspection of Playground. • Monitor tidiness of playground. • Present report to Playground Committee. • Plan & Prioritise wish list for Playground Committee. • Umpire cricket & soccer games for younger grades. • Deal with minor problems on playground - alert teacher on duty. • Maintain Ministry for Playground Noticeboard. • Report at Assembly & Term report for Newsletter. • Prepare Newspaper Submissions as needed. • Organise clean up groups. • Ensure bins are out on Fridays. • Discuss Healthy Menu with Canteen Manager. 	